

# Tetbury Camera Club

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## Constitution

1. The organisation shall be known as the Tetbury Camera Club.
2. The aims and objects of the club shall be to promote the interest and active participation in the hobby of photography amongst the members; to engage in photographic competition with other similar Clubs; to provide a voluntary service to the local community by arranging photographic exhibitions, lectures to societies, etc.
3. Membership shall be open to any person interested in photography subject to the approval of the Committee who shall also have the authority to cancel membership of any member acting in a manner to bring discredit to the Club.
4. Each member shall by October 30<sup>th</sup> each year, pay an annual subscription as decided by the previous Annual General Meeting on a proposal from the Committee. Any supplementary subscription can only be levied following a simple majority at a General Meeting. Members joining in February or later shall pay half the annual subscription.
5. The club shall meet weekly on a day and time and at a venue decided by the Annual General Meeting, throughout the months September to May, save for weeks in which a Bank Holiday falls. The Committee shall have the authority to change such arrangements in the event of an emergency. The last meeting of the Season shall be the Annual General Meeting.
6. The financial year of the club shall end on 30 April each year.
7. The accounts for a financial year produced by the Treasurer shall be reviewed by a member of the Committee, as selected by the Committee members, before presentation to an A.G.M.
8. Any proposed resolutions for the A.G.M. shall be handed to the Secretary three weeks before the published date of an A.G.M. An agenda for an A.G.M. and copies of any proposed resolutions shall be circulated to all members by the Secretary two weeks before an A.G.M. Such circulation may include email or inclusion in the Club website.

9. The Annual General Meeting shall complete the following business
  - a. Receive the minutes of the previous A.G.M.
  - b. Hear reports from the retiring Chairman and Treasurer
  - c. Receive the accounts for the previous year presented by the Treasurer.
  - d. Elect a Chairman, Vice Chairman, Secretary, Competition Secretary, Programme Secretary. Treasurer and Committee Members to serve for a period of one year. Retiring Officers and Committee Members shall be eligible for re-election.

The Secretary shall record the decisions of the A.G.M

10. The Annual General Meeting may elect a President and such Vice Presidents from time to time and for such periods as it thinks fit.
11. Each paid-up member shall be entitled to one vote at any General Meeting. Proxy votes will not be accepted.
12. All resolutions put to an A.G.M. shall be passed by a simple majority of those present and voting except that any resolution to amend the constitution shall be passed by a two-thirds majority of those present and voting.
13. The Committee shall meet at a frequency considered necessary for the efficient management of the Club's affairs and minutes of such meetings will be recorded by the Secretary. The Committee shall have the power to authorise expenditure out of Club funds. Committee members shall be reimbursed for reasonable expenditure incurred on Club business.
14. Three members of the Committee, provided one is either the Chairman, Secretary or Treasurer, shall form a quorum.
15. An extraordinary General Meeting can be called either by the Committee or by at least fifty percent of the paid-up members requesting such a meeting. A minimum notice of one Week shall be given to members for a General Meeting, together with an Agenda.
16. Fifty percent of the paid-up membership shall form a quorum at a General Meeting.
17. The Club shall hold Photographic Competitions for paid-up members in accordance with a schedule published by the Committee, after consultation with the members.

18. An inventory of all Club property shall be maintained and copies held by both the Secretary and Treasurer.
19. In the event of the winding up of the Club, its property shall be sold for the best price able and the proceeds of the sale together with the monies held shall be used firstly to pay any outstanding debts, the balance being donated to the Friends of Tetbury Hospital.

**This constitution was adopted at the Annual General Meeting held on 20 May 2008.**